Re-use Hawaii

Job Title: Material Processing & Special Projects

Employment Type: Full-Time
FLSA Status: Non-exempt
Department:

Job Summary

Processors work with incoming salvaged material and prepare it for reuse.

Schedule: Monday-Friday, 8:45am - 5:15pm. Work location at the Re-use Hawai‘i Redistribution Center (on Salt Lake Boulevard by the Stadium).

Compensation:

- $17.00 per hour to start
- Health/Prescription drug insurance (HMAA)
- Elective dental & vision insurance (HDS / HMAA)
- Paid vacation and sick time
- $200 material credit at Re-use Hawai‘i & employee discount
- Retirement plan (Vanguard 403B)
- Work boot stipend after probationary period.

Essential Duties

- De-nail lumber, stack, cut, and catalog material.
- Maintain a clean and organized work area.
- Facilitate and practice good communication within the Warehouse.
- Promote and maintain a vibrant and engaging work environment that is positive and safe for staff, volunteers, donors, customers, and visitors.
- Attend all safety meetings and fulfill safety requirements of the position.
- Support special projects around the Redistribution Center.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Behavioral Characteristics

- Ability to switch tasks quickly and often.
- Willing and able to learn on the job.
- Responsible, reliable, punctual, honest, and efficient.
- Connection and support of the organization’s mission.

Computer Skills

- Cell phone and email communication.

Tools & Technology

- Take care of tools and equipment.
- Attain high proficiency using hand and power tools.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is:

- regularly required to stand; walk; reach with hands and arms; climb or balance.

The employee must:

- regularly lift and/or move up to 50 pounds.