

## **Position Title: Elementary School (K-6) Second Teacher**

**Department:** Faculty; 9 ½ month position, Hours 7:15am-3:15pm, M-F

**About the Position:** Assets School Elementary Program reflects grades Kindergarten-6th grade. Classes are multi-grade, typically ranging within 2-grade levels, e.g., 3rd/4th grades, 5th/6th grades, per class. This is a co-teaching position and includes supervisory duties. Candidates must be passionate about learning and able to differentiate curriculum for the diverse learning needs of students who may be gifted and/or have learning differences. The Second Teacher may co-teach, facilitate a small learning group, e.g., math, language arts, or help support the Lead Teacher within a class lesson. Teachers receive support within a school team of K8 Counselor, Curriculum Coach and/or Principal. Second Teachers are responsible for supervision, and relationship-building while bringing their own talents and passions to our school community. Ratio is typically 1 teacher to 8 students. Experience with our student population is preferred, but an interest and high willingness to learn are also welcomed. The profiles of students at Assets School may represent those who are twice-exceptional (capable students who have learning differences) and may have one or more of the following: executive functioning challenges, ADHD, processing or working memory related issues.

### [About Assets School K-8 Program](#)

All students receive weekly resource classes taught by specialist teachers: Art, Drama, Music, Physical Education, Technology. Second Teachers may be asked to accompany students within their respective resource classes to offer class support.

### **Duties and Responsibilities:**

- Provides assistance, classroom management and student monitoring & support during whole group instruction.
- May facilitate small group instructions. May be requested to teach additional subject(s).
- Supervise students during times such as recess, lunch/snack, etc., as assigned.
- Support in homeroom class as needed, set-up systems, procedures and schedules.
- Assist in administering individual and group testing as needed.
- Helping to provide support as needed for special events, such as field trips and assemblies.
- Take notes and contribute when appropriate to parent conferences or other parent communications.
- Facilitate [Enrichment Classes](#).
- Perform duties as assigned by Lead teacher, Curriculum Coaches, and/or K8 Principal.
- Communicate regularly with the Lead Teacher about upcoming lesson plans.
- Participates in mandatory Assets training, professional development and/or designated school events.

### **Helpful Qualities, Skills, Education and Experience:**

- Teaching degree or commensurate experience.
- Experience with and passion for working with young people.
- Knowledge of learning differences, reading remediation, and twice-exceptional learners or interested in learning.
- Intellectually curious and empathic.
- Effective communicator and collaborator.

