

Position Title: Middle School (7th and 8th grades, multi-age classes) Second Teacher

Department: Faculty; 9 ½-month position, Hours: 7:15am-3:15pm, M-F

Reports To: K8 Principal

About the Position:

The Middle School second teacher plays a crucial role in co-facilitating alongside the Lead Teacher in subject-specific 7th and 8th grade, e.g., Science, Literacy, or Humanities classes. They provide support by assisting with lesson plans, supervision, and relationship-building while bringing their own talents and passions to our school community. Second teachers conduct their own math classes that range in content, and may be required to facilitate small group lessons in their particular subject.

About [Assets School K-8 Program](#)

Duties and Responsibilities:

- Provides assistance, classroom management and student monitoring & support during whole group instruction (typically 14-16 students).
- Supervise students during times such as recess, lunch/snack, etc., as assigned
- Responsible for developing and implementing instruction for the math group (typically 6-8 students), including assigning homework and feedback if applicable.
- May be requested to teach additional subject(s) in addition to the math group.
- Support in homeroom class as needed, set-up systems, procedures and schedules for math.
- Assists in administering individual and group testing as needed.
- Helping to provide support as needed to special events, such as field trips, move-up day, 8th grade recognition ceremony.
- Takes notes and contributes when appropriate to parent conferences or other parent communications.
- Facilitate [Enrichment Classes](#)
- Perform duties as assigned by lead teacher, curriculum coach, and/or K8 Principal
- Communicates regularly with the lead teacher about upcoming lesson plans.
- Participates in mandatory Assets training
- Communicates regularly with the lead teacher about upcoming lesson plans. Capable of creating and facilitating lessons.

Helpful Qualities, Skills, Education and Experience:

- Teaching degree or commensurate experience
- Experience with and passion for working with adolescents
- Knowledge of learning differences, reading remediation, and twice-exceptional learners
- Familiarity with thematic, hands-on, and project-based learning

