

MERRIMAN'S

HOME OF
HAWAII REGIONAL CUISINE

SERVER ASSISTANT

We are not just a restaurant - we're in the entertainment business! At Merriman's, we're all about quality without the pretentiousness. We strive to create dining experiences that are fun, festive and memorable so that everyone feels welcome and comfortable.

JOB DESCRIPTION

Assist in preparing the restaurant for dining service by setting up section, including polishing and preparing items such as linens, silverware, and glassware before they go to the floor and assisting at setting them at the table.

Greet all guests in a warm, personal, friendly manner.

Assist the service team as needed by removing dishes and glasses from tables or counters throughout guests' meal, and take them to the kitchen for cleaning.

Assist guests by delivering bread to tables according to Merriman's standards of practice.

Assist guests by refilling waters when a glass is $\frac{1}{4}$ full or less.

After the guest has finished dining, prepare the table by clearing and cleaning the table and resetting it for the next guest.

Assist guests with any requests or concerns and take action to correct any problems.

Stock service areas with supplies such as tableware and linens throughout service period.

Assist in removing trash from full receptacles and replacing liners.

Take extra care to maintain the highest standard of cleanliness in each duty performed.

Stock service areas with supplies as required.

Must be dependable, report to work as scheduled and on time, and follow all policies regarding scheduling and attendance.

REQUIREMENTS

Customer Oriented - Ability to take care of the guests' needs while following HCR procedures.

Working Under Pressure - Ability to complete assigned tasks under stressful situations.

Safety - Ability to identify and correct conditions that affect employee safety as well as safely operate and handle all required equipment, appliances, and tools. Must follow all safety policies and procedures.

Active Listening - Ability to attend to, convey, and understand the comments and questions of others.

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Communication - Ability to communicate by speaking, effectively and clearly with guests, coworkers, and management. Ability to actively attend to, convey, and understand the comments and questions of others.

Response to Direction - Receive and follow directions from supervisors; follow direction of computer generated tickets.

Teamwork Abilities - Ability to work together with a team in a positive manner to achieve a common goal; understand the importance of teamwork with both other bussers and the rest of the staff.

Friendly - Ability to exhibit a cheerful demeanor towards others.

Neat & Well Groomed.

Must be able to do the following constantly: stand, walk, reach outward, and lift/carry 11-20 lbs.

Must be able to do the following frequently: use hands/fingers, climb (stairs), bend, and push/pull 10-25 lbs.

Must be able to do the following occasionally: reach above shoulder, squat or kneel, lift/carry 21-50 lbs, and push/pull 26-40 lbs.