

Assets School

Job Title: After School Care Leader

Employment Type: Part-Time

FLSA Status: Non-exempt

Department: K8 Campus

Reports To: After School Care Director

Job Summary

Candidates must demonstrate a passion for working with children and an understanding of developmental needs. Candidates must be able to embody the school's culture, communicate effectively with parents, and collaborate with colleagues. Typical hours are from 2:30pm-5:30pm or whenever the last child leaves; the exception being Wednesday when After School Care starts at approximately 1:00pm. After School Care follows the school calendar and there are also special school events that After School Care Leaders provide childcare for.

Essential Duties

- After School Care Leaders plan activities and supervise students in grade K-8. Activities include homework support, free play on the playground, art projects, computer games, organized sports and games.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Education

This position requires a high school diploma (or GED or high school equivalence certificate) and 1 year to 2 years of previous experience.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is:

- frequently required to stand; walk; sit; talk or hear.

Specific vision abilities required by this job include:

- distance vision.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may

be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is:

- frequently exposed to outdoor weather conditions.

The noise level in the work environment is moderate noise.