Norpac Fisheries Export

Job Title: Food Processor

Employment Type: Full-Time
FLSA Status: Non-exempt
Department: Value Added
Reports To: Value Added Supervisor

Job Summary

Prepare cut fish and seafood items as value added products (sashimi, poke, smoked fish). Mix and prepare sauces. Pack products in boxes for shipment

Essential Duties

- Prepare, mix and dispense ingredients for sauces
- Prepare, label and pack sashimi trays, poke kits and smoked product
- Issue and barcode ingredients and products
- Clean area throughout shift and sanitize at end of day as required

Secondary Duties

- Clean common areas on scheduled rotation (break room, bathroom)

Supervisory Responsibilities

This job has no supervisory responsibilities.

Education

This position requires a high school diploma (or GED or high school equivalence certificate) and 1 year to 2 years of previous experience.

Behavioral Characteristics

- Must be able to follow all procedures and protocols (SOPs) related to essential duties including the safe and sanitary handling of food and food-related supplies.
- Establishing and Maintaining Interpersonal Relationships -- Developing constructive and cooperative working relationships with others, and maintaining them over time.
- Cooperation -- Job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude.
- Dependability -- Job requires being reliable, responsible, and dependable, and fulfilling obligations.
- Integrity -- Job requires being honest and ethical.

Language Skills

- Must be able to communicate effectively with supervisor, other workers, managers, and customers and complete prescribed training programs.

Reasoning Ability

- Must follow instructions, demonstrate good common sense and sound judgment.

Mathematical Skills

- Minimum skills -- Ability to add and subtract two digit numbers and to multiply and divide with tens and hundreds. Understanding of units of American currency, weight, volume and distance.

Certification and Licensing

Tools & Technology

- Knives, pallet jacks, computers, scanners, thermometers, outer wear (hair nets, face masks, aprons, smocks, gloves, rubber boots, heavy jackets, etc.).

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the employee is:
- regularly required to stand.
- frequently required to walk; use hands to finger, handle or feel; reach with hands and arms; stoop, crouch, or crawl; talk or hear; taste or smell.
- occasionally exposed to sit; climb or balance.

The employee must:
- regularly lift and/or move up to 10 pounds.
- frequently lift and/or move up to 25 pounds.
- occasionally lift and/or move up to 50 pounds.

Specific vision abilities required by this job include:
- close vision; distance vision; color vision; peripheral vision; depth perception; ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the employee is:
- occasionally exposed to work near moving mechanical parts; climb or balance.
- frequently exposed to extreme cold.
- frequently exposed to wet or humid conditions.
The noise level in the work environment is moderate noise.